

**Scrutiny Board (Housing and Regeneration) 2012/13 Municipal Year Revised 05.12.12 Appendix 1**

Area of review	Schedule of meetings/visits during 201213		
	June	July	August
<i>Consultation Major Changes to Housing Policy</i>		Initial Paper on decision of Executive Board and Proposed Changes including draft tenancy strategy consultation	Working Group comprising all Members of the Board to submit its comments on the proposals
<i>Development of Brown field Sites</i>		Initial Paper from Director of City Development	
<i>Development of Guidance/protocol for Developers</i>		Initial Paper from Director of City Development	
<i>To be determined</i>			
<b>Briefings</b>	Equality Improvement Priorities SB 18/06/12 @ 10 am	Response to queries Q3 performance reports Consultation Section 106 agreements Community Infrastructure Levy	
<b>Budget &amp; Policy Framework Plans</b>		Report on Housing Revenue, General Fund Regeneration and Capital Programme Period 2	
<b>Recommendation Tracking</b>		Recommendation Tracking Private Rented Sector Housing	
<b>Performance Monitoring</b>	Quarter 4 performance report SB 18/06/12 @ 10 am		

Key: SB – Scrutiny Board (Safer and Stronger Communities) Meeting

WG – Working Group Meeting

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Area of review	Schedule of meetings/visits during 2012/13		
	September	October	November
<b>Consultation Major Change to Housing Policy</b>	Consider a summary of the responses received from all consultees on the proposals with a view to making any recommendations the Scrutiny Board wishes to make before Executive Board considers the matter in November	Recommendations to Executive Board	Executive Board consider a proposed new Housing Policy
<b>Development of Browfield Sites</b>			
<b>Development of Guidance/protocol for Developers</b>		Board to consider guidance/protocol	
<b>Council houses being used as offices and the Directorate's approach to the disposal of property in general</b>	To consider a report of the Director of Housing on Council houses being used as offices including the Directorate's approach to the disposal of property in general	To consider a list of non Council owned land that are brownfield sites that have been declared not viable and the reasons why they are not viable and what has been offered to move those sites forward for development	
<b>Briefings Inquiry Report Recommendation Private Sector Housing Recommendation</b>		Recommendation 1 Private Sector Housing Report back on outcome of adopting a more proactive and targeted integrated management approach in addressing those areas of the city that have greater housing and environmental needs. <b>Report on SHLAA Process &amp; Membership</b>	Recommendation 3 That a progress report on the delivery of the Empty Properties Action Plan be brought back to Scrutiny before December 2012.
<b>Budget &amp; Policy Framework Plans</b>		+	Budget report to half year month 6
<b>Recommendation Tracking</b>		Housing Growth	Affordable Housing by Private Developers
<b>Performance Monitoring</b>	Quarter 1 performance report SB 10/09/12 @ 10 am		

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<b>Area of review</b>	<b>Schedule of meetings/visits during 2012/13</b>		
	<b>December</b>	<b>January</b>	<b>February</b>
<b>Development of Guidance/protocol for Developers</b>		To consider a final draft of the good practice guide to pre-application engagement	
<b>Affordable Housing Variations in Bench Mark Figures</b>		To consider a report of the Director of Environment and Housing variations in bench mark figures between authorities concerning affordable housing	
<b>Council houses being used as offices and the Directorate's approach to the disposal of property in general</b>	Update on implementation of action plan		
<b>Strategic Housing Land availability Assessment(SHLAA)</b>		To consider a report on completion of the review of the SHLAA process and Membership	
<b>Community Infrastructure Working Group</b>	At the 30 <sup>TH</sup> October Board meeting the Working Group was established but deferred to allow officers the opportunity with consultants to develop the position Check on progress	To arrange a meeting of this Working Group	
<b>Briefings Inquiry Report Recommendation Private Sector Housing Recommendation 4</b>		That the Director of Environment and Neighbourhoods report back on the findings from work undertaken analysing current housing market trends within the Leeds 6 postcode areas and for this to then be used to predict empty property trends within these areas over the next 2-3 years.	
<b>Performance Monitoring</b>	Quarter 2 performance report SB 10/12/12 @ 10 am		

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<b>Area of review</b>	<b>Schedule of meetings/visits during 2012/13</b>		
	<b>March</b>	<b>April</b>	<b>May</b>
<i>Consultation Major Change to Housing Policy</i>			
<i>Development of Brown field Sites</i>		6 month update on disposal of Council owned brownfield sites	
<i>Development of Guidance/protocol for Developers</i>			
<i>Council houses being used as offices and the Directorate's approach to the disposal of property in general</i>			
<b>Critical friend to the Strategic Partnership Board</b>	To consider the outcome of the workshops organised by Leeds Initiative responding to the questions set out in the constitution		
<b>Briefings</b>			
<b>Budget &amp; Policy Framework Plans</b>			
<b>Recommendation Tracking</b>			
<b>Performance Monitoring</b>	Quarter 3 performance report SB 11/03/13 @ 10 am		

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